

Effective Communication

Program Snapshot

Communication - the human connection - is the key to personal and professional success. Not only does it help in the smooth operation of management, it also helps in building morale and cordial relationships in business. Most importantly, effective communication gets work done. Our program on Communication skills helps participants

- Understand different modes of communication and the implications thereof
- Learn and practice how to communicate effectively and appropriately in different situations
- Become aware and perceptive towards their own way of communication
- Develop sensitivity towards alternate styles of communication to allow room for adjustments to meet needs
- Gather factual information to use and/or take decisions
- Delegate effectually for better results
- Send and receive messages more clearly and improve relationships

For Levels

Middle & Junior Managers / Team Leaders / Supervisors / Executives / BD & Sales Team / Customer Service Team / Operation Team

Duration

2 days

**RAISE
THE
BAR**

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