

People Management

Program Snapshot

Managing people effectively is vital to ensure optimum productivity levels, since a happy staff tends to be more diligent and loyal to their organisation. Our training program on People Management helps participants get the best out of others by ensuring productive collaboration within their teams. This program has been designed to train participants to handle different personalities & to manage tasks through them. Participants will be able to

- Recognize their strengths and growth opportunities as managers
- Understand their own behavioural styles and how to capitalize on them for effective communication and successful delegation of tasks to others
- Know the use and impact of body language and tone in effective communication
- Set SMART goals for self & others, follow-up on goals with targeted work-groups and/or subordinates and give constructive feedback for improvement
- Counsel employees who are not performing up to expectations to facilitate improvement
- Run effective business meetings for desired outcomes and get all attendees on the same page of understanding
- Deal effectively with the challenges of handling different personalities, difficult situations and conflicts at work

For Levels

Managers / Functional Heads / Departmental Heads / Team Leaders / Supervisors

Duration

2 days

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